

**MALDON DISTRICT LOCAL HIGHWAYS PANEL
AGENDA - FRIDAY 6 DECEMBER 2019 AT 9.15 AM
COUNCIL CHAMBER. MALDON DISTRICT COUNCIL
OFFICES, PRINCES ROAD, MALDON**

Chairman	Councillor M F L Durham, ECC
Vice-Chairman	Councillor R Pratt, ECC
Panel Members	Councillors Mrs P A Channer, ECC M W Helm Mrs M E Thompson Parish Councillor John Anderson
Officers	Sonia Church, Thomas Eng,
Committee Clerk	Berna Casey

1. **Welcome & Introductions**
2. **Apologies for Absence**
3. **Minutes of the meeting held on 6 September 2019** (Pages 3 - 8)
To agree the minutes as a correct record, (copy enclosed)
4. **Matters arising from minutes of the previous meeting**
5. **Casualty Reduction 2020/21**
To receive a verbal report from Ian Henderson, Senior Road Safety Engineer.
6. **Report on Funded Schemes 2019-20** (Pages 9 - 14)
To receive the report of the Highways Liaison Officer, (copy enclosed).
7. **Report on Schemes Awaiting Funding** (Pages 15 - 22)
To receive the report of the Highways Liaison Officer, (copy enclosed).
8. **Any other business**
9. **Date of next meeting**
To agree the date of the next meeting as Friday 6 March 2020.

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MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 6 SEPTEMBER 2019 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Chairman:	Councillor M Durham
Panel Members:	Councillors J Anderson, R Pratt CC and Mrs M E Thompson
Officers:	Sonia Church – Highway Manager Tom Eng - Highway Liaison Officer
Secretariat:	Berna Casey

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all Members to the meeting.	Chairman
2.	Apologies for absence: Apologies for absence were received from Councillors Mrs P A Channer, CC, B E Harker and M W Helm.	All
3.	Minutes of Previous Meeting: The Minutes of the meeting held on 14 June 2019 were Received and Confirmed.	All
4.	Matters Arising from Minutes of the previous meeting:14 June 2019 The Highway Liaison Officer reported the following:- Page 4 – Item 5 Update – Overview of Map Essex that the link to Map Essex had been circulated to all Panel Members. Page 4 – Item 5 – Panel Future - that the new scheme application form had been sent to all parish clerks with a covering email reaffirming the application process.	Tom Eng

	<p>Page 5 – Item 6 - Report on Funded Schemes List 2019/20 – that further detail was now included in the comments section of this report to determine when a scheme was completed and to distinguish between a feasibility study and a scheme.</p> <p>Page 6 – Item 7 – Report on Funded Schemes List 2019/20 – Item 3 - <u>West Bowers Road j/w - Stivy's Road, Woodham Walter – Traffic Management Improvements</u> - that a meeting had taken place with the Highway Engineers and the job pack was being prepared for this scheme.</p> <p>Page 7 – Item 7 – Report on Schemes Awaiting Funding List – Item 3 - <u>Mill Lane j/w - Beckingham Street, Tolleshunt Major -HGV Signage Improvements</u> - that the cost of £13,000, which Members had commented was high for a feasibility study, was for design and implementation.</p> <p>Page 7 – Item 12 - A414, Maldon Road (Oak Corner to Post Office Road, Woodham Mortimer - <u>Measures to help pedestrians cross the road to bus stops</u> – that while the design was being completed he would liaise with both Councillor Channer and the Parish to ensure all were satisfied with the scope of the design.</p> <p>Page 8 – Public Rights of Way - Item 1 - Byway 32 Purleigh (Roundbush Road to Howe Green Road) - <u>Improve drainage, rebuild surface, install heavy duty removable bollards</u> – that he had discussed the issue of seasonal closures with the Public Rights of Way Team. He reported that these had been in place for some time and that more robust measures were being considered as there had been breaches of the seasonal closure period.</p> <p>Page 9 – Market Hill – that according to the Traffic Data Team the Transport Quality Assurance work on Market Hill was not linked with LHP work.</p>	
5.	<p>Presentation on 20mph schemes</p> <p>The Highway Liaison Officer set the context for this item in that the Highways Department had been tasked with briefing all panels on 20mph schemes.</p> <p>He then took the Panel through the presentation, highlighting the five types of 20mph, the 20mph zones under the policy, flashing part-time 20mph zones, variable 20mph zones and the 20's Plenty scheme.</p> <p>It was noted that the 20's Plenty scheme was concentrated outside Schools where there were concerns about speeding, this provided an option to address speed problems and that it was down to the respective panels to make that decision, having been furnished with the same information.</p>	Tom Eng

	<p>The Highway Manager reported that they can do <i>after</i> surveys to assess the success of the measures. The application was by standard LHP application process and it was important to detail the problem in full so that engineers can assist with the solution as 20's may not be the answer. The Panel would then decide to progress or not.</p> <p>In response to a query on costs she advised that it depended on the preferred option. The variable 20 was the most expensive circa £30,000 as it was electronic and had to be monitored. With a speed limit the cost was around £5,000, covering the legal order and signage costs. She added that feasibility studies were not always required as they could do an extensive valuation and design. The cheapest option was the 20's Plenty which was a great community approach type scheme, involving children creating the designs etc.</p> <p>It was agreed that the policy be circulated post the meeting</p>	
6.	<p>Report on Funded Schemes 2019-20</p> <p>The Highway Liaison Officer took the Panel through the budget summary:-</p> <p>Budget Summary 2019/20 Capital Budget - £200,000 Safer Roads Schemes - £7,000 Total Value of other Commissioned Schemes - £154,000 18/19 schemes Rolled into 19/20 - £11,000 Remaining Budget to Allocate £55,000</p> <p>For ease of reference those schemes shaded green denoted completed. Where an update had been provided by Officers, this was shaded yellow, schemes that had been cancelled were shaded grey and those for removal were red.</p> <p>Funded Schemes 2018-19 - Total Value of Schemes - £16,500</p> <p>The Chairman reminded the Panel that it needed to allocate the £55,000 today or lose the funding.</p> <p><u>Item 1 - Adjacent White Lyons/Bradwell Church, High Street, Bradwell on Sea - Traffic Management Improvements</u> - Noted that Councillor Pratt will take this back to the Parish and agree the way forward, taking into account the cost implications depending on the preferred option, and report back to the Panel. This was agreed.</p> <p><u>Item 2 - Fambridge Road (Lower Burnham Road to Rectory Road), North Fambridge</u> - Study into provision of footway and <u>Item 3 - Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak P/H) – Footpath</u> - Noted that the Panel had previously agreed to roll these</p>	All

<p>schemes out in 2018-19 programme, they were now underway and all involved were happy with the design.</p> <p>Funded Schemes 2019-20 – Total Value of Schemes - £161,000</p> <p><u>Item 1 - North-east section Handleys Lane, Wickham Bishops - Surfacing improvements</u> – Noted that the planings for the middle section had now been delivered. Agreed that this can now be removed from the list.</p> <p><u>Item 2 - B1021 Bradwell Road, Mill End Bradwell on Sea - VAS and signage</u> – Noted this scheme was now complete.</p> <p><u>Item 9 - Tom Tit Lane at j/w A414 Woodham Mortimer - Signage improvements</u> – Noted this scheme was now complete.</p> <p><u>Item 10 - Heybridge - Village gateways, four village gateway treatments</u> – Noted this scheme was now complete.</p> <p><u>Item 15 - B1010 Maldon Road, Burnham on Crouch - Road markings/30 mph carriageway roundels</u> – Noted this scheme was now complete.</p> <p><u>Item 16 - Near 20 Coleridge Road, Maldon – Bollards</u> - Noted that there were a number of underground utilities (gas, electricity and fibre cables) in the way that impeded the works and inevitably excessively increased the cost of this scheme, current estimate £23,000. The Panel agreed to remove this scheme from the list.</p> <p><u>Item 22- Wickham Bishops - Village gateways</u> – Noted this scheme was now complete.</p> <p><u>Item 24 – B1018 Burnham Road j/w Green Lane, Althorne – Traffic management improvements</u> – Noted that the Road Safety team had identified additional works at a cost of £22,000 for removal of the Island. They also advised on the need for resurfacing. A discussion ensued regarding the overall cost of these combined works which would potentially require spending the remaining budget of £55,000.</p> <p>Proposals were discussed around funding part of the works now and part in the next budget allocation. The Highway Manager suggested that, prior to making a final decision on part or full funding the scheme, the Panel consider what else they wished to fund from the schemes awaiting funding list and what was doable within the timeframe.</p> <p>The Chairman agreed that this was a sensible way forward and that the Panel consider what to progress from the Schemes Awaiting Funding.</p>	
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7.	<p>Report on Schemes Awaiting Funding</p> <p>For ease of reference those schemes shaded green denotes they have been validated as being feasible and are available for Consideration. Those shaded amber are awaiting the results of a feasibility study and red denotes schemes that are against ECC policy or there is no appropriate engineering solution. Finally, white is where a request has been received and is in the initial validation process.</p> <p>Budget Summary</p> <p>Traffic Management - £21,000 Walking - £4,000 Passenger Transport - £10,000 Public Rights of Way - £36,000</p> <p><u>Item 1 – Mill Lane j/w Buckingham Street, Tolleshunt Major</u> – Noted that this could be accommodated within the timescale with the remainder of the budget allocated to the surfacing works on Item 24 - B1018 Burnham Road j/w Green Lane, Althorne – Traffic management improvements. It would be more efficient and less disruptive to residents to complete the works required under Item 24 all at the one time.</p> <p><u>Item 5 – Woodrolfe Road, Tollesbury – Surfacing in front of Seawall</u> - Noted that it would be a struggle to cover both designs. The Panel agreed that this scheme be positioned at the top of the list for allocation next time round (April end of the year).</p> <p>It was further noted that match funding was a benefit all round and should Essex County Council consider operating this again going forward it would be circumspect to contribute, subject to budget availability.</p> <p>The Chairman put the proposal to complete the entire works under Item 24 and place Item 5 at the top of the list. This was agreed.</p> <p>For completeness the Highway Liaison Officer then took the Panel through the red schemes:-</p> <p><u>Item 4 – Blackhouse Farm Cottages, Steeple Road, St. Lawrence – Traffic management</u> - Agreed that this scheme be removed from the list.</p> <p><u>Item 8 – B1021 Burnham Road, Southminster – Residents have raised concerns in relation to speeding vehicles</u> – Agreed that this scheme be removed from the list.</p> <p><u>Item 9 – West Street, Tollesbury - speeding vehicles</u> – Agreed that this scheme be removed from the list.</p>	All
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8.	Any other business Members were reminded that now was the time to submit new schemes so that valuations were ready for March 2020.	All
9.	Date of next meeting Agreed as Friday 6 December 2019.	

The meeting closed at 10:10am

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of the Local Government Act 1972.

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